



WELLSWAY  
SCHOOL

# School Uniform Policy

For review by the Assistant Principal: Student Support

Approved by the Academy Governance Committee

Date of last review: July 2018

Date of next review: March 2020

## 1. Introduction

- 1.1. It is our School policy that all children wear School uniform when attending School, travelling to and from School or when participating in a School-organised event outside normal School hours. We provide a complete list of the items needed for School uniform in this policy, in the essential information for Year 7 parents and new in-year admissions.

## 2. Aims and Objectives

- 2.1. Our policy on School uniform is based on the notion that School uniform:
  - promotes a sense of pride in the School
  - engenders a sense of community and belonging towards the School
  - is practical and smart
  - identifies the children with the School
  - prevents children from coming to School in fashion clothes that could be distracting in class
  - makes children feel equal to their peers in terms of appearance
  - is regarded as suitable wear for School and good value for money by most parents.

## 3. The School Uniform

- 3.1. The uniform must be worn by all students in Year 7 to 11.
- 3.2. Whenever the School uniform is worn, it must be complete and not mixed with non-uniform clothing. This includes when travelling to and from School, at which times the uniform must be worn.
- 3.3. School uniform expectations during lesson
  - Students will adhere to the School uniform policy during lessons. If the weather is hot then students may be allowed to remove blazers. This is only if the teacher deems this appropriate.
  - Teachers will ensure uniform expectations are adhered to at the start and end of each lesson.
- 3.4. School uniform expectations at Break Time and Lunch Time
  - Students will adhere to the School uniform policy, including wearing their blazers at all times, if they are in or around the main School buildings. If students are involved in some form of physical activity in an open space then blazers may be removed.
- 3.5. School uniform expectations when students leave the School site at the end of the day
  - At the end of each day all students will adhere to the School uniform policy when they are leaving the School site or in close proximity to the School. Staff on duty at the end of the School day will challenge students who are not meeting the School's uniform expectations when they leave the School premises.
- 3.6. Items marked with an asterisk\* must be purchased from the uniform supplier, Scholars, the School's official uniform supplier.

3.7 Students can choose to wear either School Uniform A or School Uniform B. Both uniforms can be seen in our *Example Uniform* document.

### 3.8 School Uniform A:

- House Tie – Wellsway School clip-on tie in House colour
- Blazer – Dark green with School logo embroidered onto pocket
- White shirt (roll-neck pullovers or coloured/patterned T-shirts may not be worn under the shirt)
- Trousers - Black. **Please see *Trouser Guidance* document on the school website for a list of the only acceptable styles.** Students are not permitted to wear tight trousers, leggings, shorts, cargo pants, or fashion trousers of any kind
- Black/dark-grey socks
- Plain black formal leather flat shoes (no trainers, no ballet pump style shoes. no boots, no suede shoes, no patent leather shoes, no daps and no canvass shoes). Examples on appropriate plus non-compliant shoes available on the school website.

Optional:

- Jumper – Dark green, V-neck, either long sleeve or sleeveless, only to be worn under blazer
- Belt - Plain black with a discreet plain buckle or clasp

### 3.9 School Uniform B:

- House Tie – Wellsway School clip-on tie in House colour
- Blazer – Dark green with School logo embroidered onto pocket
- White shirt (roll-neck pullovers or coloured/patterned T-shirts may not be worn under the shirt)
- Trousers or skirt - **Please see *Trouser Guidance* document on the school website for a list of the only acceptable styles.** Students are not permitted to wear tight trousers, leggings, shorts, cargo pants, or fashion trousers of any kind. Skirts must be worn to the knee.
- Skirt\*
- Black/dark-grey socks
- Tights - Black or opaque
- Plain black formal leather flat shoes (no trainers, no ballet pump style shoes, no boots, no suede shoes, no patent leather shoes, no daps and no canvass shoes)

Optional:

- Jumper – Dark green, V-neck, either long sleeve or sleeveless, only to be worn under blazer
- Belt - Plain black with a discreet plain buckle or clasp.

3.10 It is important that students know the kit requirements in P.E. and any specific requirements for individual activities (i.e. gumshields/shinpads). P.E. lessons will take place in every changing weather conditions and it is therefore vital that all students are appropriately dressed in order to do so.

The following outlines the P.E. kit required by students during lesson time at Wellsway.

Items marked with an asterisk\* must be purchased from the uniform supplier, Scholars, the school's official uniform supplier.

### 3.11 PE Kit

#### Compulsory

- Wellsway polo shirt\*
- Wellsway shorts or skort\*
- Wellsway hockey socks\*
- Wellsway rugby shirt (black and green)\*
- White trainer socks/ankle sports socks
- Sports trainers (not astro, skate boarding or daps i.e. Converse)
- Football boots (Boys)
- Gum shield
- Shin pads

#### Optional

- Wellsway fleece top\*
- Black tracksuit bottoms
- Black skin type layers (only black will be permitted).

## 4 Hot Weather

4.1 When declared at the start of the school day by notice from the Assistant Principal (Student Support), students may elect to wear their white shirt, tucked in, with sleeves rolled up above the elbow, blazer and/or ties may be removed and the shirt top button undone. A sign to make students aware will be put up outside Student Support and a message will appear on the school website.

## 5 Head Scarves or Dupattas

5.1 Head Scarves or dupattas, if worn, must be black or white.

## 6 Hats, Scarves, Gloves, Hoodies, Coats and Jackets

6.1 Hoodies are not to be worn. If worn hoodies will be confiscated and returned at the end of the School day.

6.2 A smart black, dark grey, navy blue or dark green plain coat or jacket may be worn to and from School. Any logo must not be excessive. Hats and scarves may also be worn but extreme styles will not be permitted.

6.3 Coats and jackets made of leather or denim are not acceptable.

6.4 Outdoor clothes are not to be worn during lessons or in the dining area.

## 7 Make-up and Jewellery

7.1 Discrete personal make-up will be allowed on students.

- 7.2 Students will be asked to remove any make-up identified. This includes nail varnish, eye make-up, lip-stick, glitter etc.
- 7.3 Students are not permitted to wear jewellery at School (including rings and bracelets). The exceptions to this rule are that students may wear a single stud in each ear; small objects of religious significance, such as a crucifix on a chain and a wristwatch may also be worn.
- 7.4 Jewellery as a result of any facial piercing (including tongue piercing) or any other form of body piercing is not acceptable. Taping over a facial piercing, covering it with a plaster, or using 'clear' jewellery is not permitted.
- 7.5 No false nails or "gels" nail polish may be worn.
- 7.6 Hair accessories must be black, navy or white.
- 7.7 No tattoos are permitted.

## **8 Hair**

- 8.1 Hair must be kept tidy. Extremes of length or style (as determined by the Principal) are not permitted.
- 8.2 Hair must be natural coloured.
- 8.3 Minimum length: Number 2 cut.
- 8.4 Facial hair must be trimmed so that it is tidy.
- 8.5 Other styling: Parents must ensure that their child avoids unconventional styles. The School reserves the right to insist on re-styling if it considers the style inappropriate.
- 8.6 Shaved patterns in hair or eyebrows are not permitted.
- 8.7 The Principal may grant exceptions to any of the above, but only where this is required as a matter of sincere religious observance and where this can be substantiated by a letter from the leader of the relevant religious community.

## **9 Sixth Form Dress Code**

- 9.1 Sixth Form students are expected to dress appropriately for the task of learning and membership of Wellsway School. A smart appearance is therefore expected of all students in the Wellsway community.
- 9.2 Staff are entitled to engage with students over their appearance. They will inform Heads of Year and/or SLT where there are individual concerns over what is suitable within the framework of the Sixth Form dress code.
- 9.3 The demands of particular religious beliefs are taken into account.

9.4 The dress code for Sixth Form students is as follows:

**General**

- Footwear in good condition and suitable for the context of Wellsway School.
- Conventional jewellery / earrings with no facial (with the exception of a small nose stud) or visible body piercing

**The following should not be worn**

- No revealing clothes, including crop tops or low-cut shirts / blouses / t-shirts
- **No tops with slogans** which may be regarded as offensive, aggressive or out of place in a school context
- No short dresses. Skirts must be to a mid-thigh length
- No beach-wear or sports shorts. Shorts must be tailored, and to a mid-thigh length
- No flip flops or high heels
- Jeans can be worn but have to be smart
- No headwear, including baseball caps

9.5 Students are expected to follow this code and to participate in regular reviews of the code.

9.6 Smart wear must be worn by all students, male and female, for occasions when students are representing the School e.g. Open Evening, Reception Duty at Parents' Evenings.

9.7 Please note that the spirit of the code is important. All Sixth Form students should dress in such a way as to bring credit upon the School.

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## 10 The Role of Parents

10.1 We ask all parents who send their children to our School to support the School uniform policy. We believe that parents have a duty to send their children to School correctly dressed and ready for their daily Schoolwork. One of the responsibilities of parents is to ensure that their child has the correct uniform, and that it is clean and in good repair.

10.2 If any parent would like the School to modify the uniform policy, they should make representation, in the first instance, to the Principal. The School welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that differ from the School uniform, the School will look sympathetically at such requests.

10.3 It is essential that all items of uniform are marked with your child's name as the School does not accept any responsibility for any lost items.

## 11 Student Non-Compliance

11.1 In line with the guidance from the DfE teachers can discipline students for breaching the School's policy on appearance and uniform. This will be carried out in accordance with the staff guidance accessible on the school website.

- 11.2 The Principal, or a person authorised by the Principal, may ask a student to go home briefly to remedy a breach of the School's rules on appearance or uniform. When making this decision the Principal will consider the student's age and vulnerability, the ease and time it will take, and the availability of the student's parents. This will not be recorded as a fixed term exclusion but as an authorised absence.
- 11.3 If the student continues to breach uniform rules in such a way as to be sent home to avoid School, or takes longer than is strictly necessary to effect the change, the pupil's absence may be counted as an unauthorised absence. In either case the student's parents must be notified and the absence should be recorded.
- 11.4 When considering excluding a student for breaches of the uniform policy then this will be in line with the legal requirements for exclusion.

## **12 The Role of Governors**

- 12.1 The Academy Governance Committee supports the Principal in implementing the School uniform policy. It considers all representations from parents regarding the uniform policy and liaises with the Principal to ensure that the policy is implemented fairly and with sensitivity.
- 12.2 It is the governors' responsibility to ensure that the School uniform meets all regulations concerning equal opportunities.
- 12.3 Governors ensure that the School uniform policy helps children to dress sensibly, in clothing that is hardwearing, safe and practical.

## **13 The School Supplier**

- 13.1 The School supplier is Scholars. The address for Scholars – Bath Outlet Shop is 4 Terrace Walk, Bath, BA1 1LN.
- The telephone number for Scholars is (01225) 462206.
- 13.2 Parents can visit the parents' online website to order uniform authorised by the School. The link is: <http://scholars-uk.com/index.php>
- 13.3 Once logged in, parents can purchase any uniform authorised by School.

## **14 Monitoring and review**

- 14.1 The Governing Body monitors and reviews the School uniform policy through;
- Listening to the views of parents, to ensure that they agree with and support the policy
  - considering, with the Principal, any requests from parents for individual children to have special dispensation with regard to School uniform
  - requiring the Principal to report to the governors on the way the School uniform policy is implemented.
- 14.2 This policy will be reviewed every two years by SLT and led by the Assistant Principal: Student Support.

14.3 This policy will be approved by the Academy Governance Committee.

14.4 Date when policy was last approved: July 2018; for implementation from September 2018.

14.5 Date when next review is due: March 2020.