



WELLSWAY
SCHOOL

Careers - Provider Access Policy

For review by: Assistant Principal with strategic responsibility for CEIAG
Approved by: SLT

Date of last review: December 2018

Date of next review: December 2020

Rationale

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer.

This complies with the school's legal obligations under:

- Section 42B of the Education Act 1997.
- Section 72 of the Education and Skills Act 2008.

Student Entitlement

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact:

Mrs Ann Millard

Careers Co-ordinator

amillard@wellswayschool.com

0117 986 4751 (extension 1296)

Opportunities for access

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A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/ or their parents/ carers:

Year	Autumn Term	Spring Term	Summer Term
8	Employer visits to school CEIAG assembly/workshop/ speaker opportunities	Employer visits to school National Careers Week CEIAG assembly/workshop/ speaker opportunities	Employer visits to school Careers focus PSHE CEIAG assembly/workshop/ speaker opportunities
9	Employer visits to school CEIAG assembly/workshop/ speaker opportunities	Employer visits to school National Careers Week CEIAG assembly/workshop/ speaker opportunities	Careers focus PSHE CEIAG assembly/workshop/ speaker opportunities
10	Employer visits to school CEIAG assembly/workshop/ speaker opportunities	Employer visits to school National Careers Week CEIAG assembly/workshop/ speaker opportunities	Employer visits to school Careers focus PSHE Careers Fair CEIAG assembly/workshop/ speaker opportunities
11	Employer visits to school CEIAG assembly/workshop/ speaker opportunities	Employer visits to school National Careers Week CEIAG assembly/workshop/ speaker opportunities	Employer visits to school CEIAG assembly/workshop/ speaker opportunities
12	Employer visits to school CEIAG assembly/workshop/ speaker opportunities	Employer visits to school National Careers Week CEIAG assembly/workshop/ speaker opportunities	Employer visits to school Careers Fair CEIAG assembly/workshop/ speaker opportunities
13	Employer visits to school CEIAG assembly/workshop/ speaker opportunities	Employer visits to school National Careers Week CEIAG assembly/workshop/ speaker opportunities	Employer visits to school CEIAG assembly/workshop/ speaker opportunities

A provider wishing to identify any opportunity to work with us should contact our Careers Co-ordinator as above.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Co-ordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which is managed by the Careers Co-ordinator. The Careers Hub is available to all students at lunch and break times from Monday to Thursday.

Monitoring, Evaluation and Review

The Assistant Principal (with strategic responsibility for CEIAG) monitors, evaluates and reviews this policy through analysis of practice and dialogue with stakeholders, and will present any amendments to SLT for approval no later than December 2020.