

Insight Portal

Insight Portal is designed to significantly improve the quality and accessibility of information for students, parents and carers.

Please follow [this link](#) to access the portal.

How does it work?

Insight Portal is a secure on-line system which means that parents/carers are able to log onto the website using a personal user name and password to access up to date information about their child's progress in school. Through a number of screens they are able to see, at a glance, information about homework, attendance, behaviour, timetable, exam entries and results. They are also able to view on-line all the school reports and reviews for their child since the start of year 7.

Contact Details

Wellsway School makes every effort to ensure we hold the correct contact details for you and your family and any other person we should contact in an emergency. The Parent Portal will allow parents and carers to check the information we hold and enable send an automated message to the portal administrator if details need to be updated. If your child has any special educational needs you can check our record of these.

Homework

Homework for all students is visible on the portal.

Attendance and Reporting Absence

Insight Portal is also designed to be a convenient way for parents and carers to monitor their child's attendance. Daily registers (morning and afternoon) record the students' attendance 'live'. If a child is absent because of illness the Insight Portal can be used to notify us of the absence on the 'Report Absences' page. The system can also be used to notify the school of planned absences in the future, for example medical appointments. Please note, however, that it is not possible to request holiday absence through Insight as family holiday must not be taken during term time.

Lessons, Rewards, Exams and Behaviour

Insight Portal provides parents/carers with up to the minute information about their child's timetable and even rewards and sanctions from class to class! There is a very helpful section which contains information about students' examination entries, exam timetable and results.

Please see the Insight Portal Guide for more information about the system and what it can offer.

Problems and Feedback

We hope that you will find Insight easy to use. If you encounter any problems with the system, please contact the Insight administrator, via email at enquiries@wellswayschool.com.

We would also be grateful for any feedback about Insight to help inform our future development of the system.