

Cashless Catering Useful Information

Cashless Catering is a computerised system which removes the need for cash being taken at the till point, allowing for quicker serving times. Parents/carers credit their child's online account. The system recognises each individual student, holds individual cash balances, records cash spent and cash received, and records details of items purchased.

Registration

It's not too late to register. If your child is not yet registered please ask them to bring the signed finger imaging consent form to the dining hall and they will be registered at the till.

The system scans certain points of the finger and creates a mathematical representation. It is this that is compared each scan. There is no way that the system can be used to recover a finger image as it does not store a copy. For further information about Finger Imaging please visit https://www.wellswayschool.com/upload/Finger_Imaging_FAQs.pdf

- **PIN option** – if you would prefer your child to be issued with a PIN number rather than have their finger image registered, please note this clearly on the consent form. Ask your child to bring the consent form to the dining hall and this will be set up at the till point.

Consent forms are available at the following link: https://www.wellswayschool.com/upload/Consent_Form_Cashless_Catering.pdf. **Please complete, sign, and return the form to enable us to register your child for the cashless catering system. Consent forms should be returned to the till point in the dining hall either at breakfast service (8.15-8.40am) or at the end of lunch (1.45-2.00pm).**

Adding funds to your child's account

- If you haven't yet set up an on-line account in Tucasi please contact finance@wellswayschool.com and they will issue you with an access code.
- You can set up alerts in Tucasi to remind you when your balance is running low. If you would like to set this up, instructions are available at the following link: <http://www.tucasihelp.com/documents/2.3SCOQuickReferenceGuideAlertsParent.pdf>
- **Minimum on-line top up value is £10.**
- **Maximum daily spend has been set at £5.**
This limit can be decreased or increased by request, please e-mail zest@wellswaymat.com.
- There is no need to use up the balance by the end of term as any balance on your account will automatically carry over to the next term.
- There is currently an overdraft facility of up to £5, for emergency use only. You will be notified if your child's account goes overdrawn so that you can make arrangements to apply funds to your account.

Free School Meals

The system works in exactly the same way for all students, including those entitled to a free school meal. The amount allocated for the free school meal will be added to the student's account by the software daily. A parent/carer can add extra funds to their child's balance using the online-payment system, Tucasi, to enable a greater daily spend than allocated by their free meal allowance, or for use on break time snacks.

If you have any queries please e-mail zest@wellswaymat.com